BILL NO. S-90-02- 11

SPECIAL ORDINANCE NO. S-57-90

AN ORDINANCE approving the awarding of Reference #4280 by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and ~~STUBEN~~ STEUBEN **PRINTING** for the Park Department.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA;

SECTION 1. That Reference #4280 between the City of Fort Wayne, by and through its Department of Purchasing and ~~STUBEN~~ STEUBEN **PRINTING** for the Park Department, is hereby ratified, and affirmed and approved in all respects, respectfully for:

> **the printing of three (3) seasonal program guides for 1990 for the Park Department;**

involving a total cost of Fifteen Thousand Thirty-Six and no/100+/- Dollars ($15,036.00+/-).

SECTION 2. Prior Approval has been requested from Common Council on February 27, 1990. Two copies of said Reference are on file with the Office of the City Clerk and made available for public inspection, according to law.

SECTION 3. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

Councilmember

APPROVED AS TO FORM
AND LEGALITY

J. Timothy McCaulay, City Attorney

THE CITY OF FORT WAYNE

February 23, 1990

The Common Council
Fort Wayne IN

RE: Reference No. 4280

Gentlemen and Mrs. Bradbury:

The Department of Purchases respectfully requests "Prior Approval" of Reference No. 4280, with respect to the typesetting and printing of three (3) seasonal program guides for the Park Department. The program guide is the primary means of delivering information to the general public about classes, programs, events and activities offered by the Park Department. Steuben Printing was the lowest and most responable vendor and should be awarded the bid for the amount of $15036.00+/-. This will be assigned a purchase order number upon Councilmanic approval. (see attached letter)

DEPARTMENT OF PURCHASES

Gloria J. Goeglein

Gloria J. Goeglein

CITY OF FORT WAYNE

Paul Helmke, Mayor

APPROVED:

ATTEST:

Sandra Kennedy, City Clerk

Attachment

FORM #FWPO-2

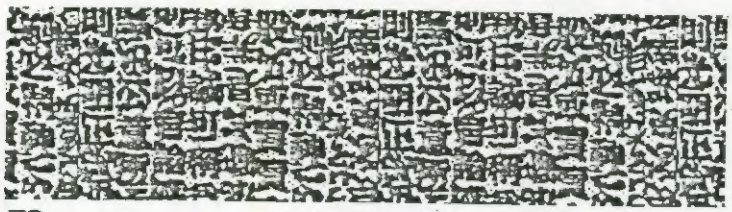
REQUEST FOR QUOTATION
City of Fort Wayne

DEPARTMENT OF PURCHASES
NUMBER ONE EAST MAIN STREET ROOM 350
FORT WAYNE, IN 46802

PLEASE INDICATE THIS NUMBER ON ALL CORRESPONDENCE

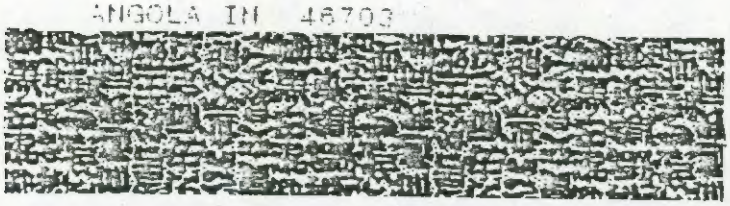
QUOTE NO. 004280

DATE OF REQUEST	☐ Quotations	☐ Sealed Bids	WILL BE RECEIVED AT THIS OFFICE UNTIL ▶	PAGE
01/23/90			02/09/90 - 4:00 P.M.	



TO

STUBEN PRINTING
ATTN: BILL OLMSTEAD
P O BOX 180
ANGOLA IN 46703



The Contractor and his sub-contractors, if any, shall not discriminate against any employee or applicant for employment, to be employed in the performance of this contract, with respect to his hire, tenure, conditions or privilege of employment or any matter directly or indirectly related to employment because of his race, color, religion, national origin or ancestry. Breach of this covenant may be regarded as a material breach of the contract.

REQUEST FOR QUOTATION
THIS IS NOT AN ORDER

PLEASE QUOTE BELOW LOWEST PRICES, WHICH **MUST INCLUDE ALL DELIVERY CHARGES (INCLUDING FREIGHT PARCEL POST AND EXPRESS)** UNLESS OTHERWISE SPECIFIED, FOR PURCHASING MERCHANDISE OR SERVICE DESCRIBED BELOW.

QUOTATIONS WILL BE OPENED IN ACCORDANCE TO RULES AND REGULATIONS ON THE REVERSE SIDE OF THIS SHEET
RESPECTFULLY,

Gloria J. Goeglein

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
...1	LOT	PROGRAM CATALOG 8 1/2" X 11" 12P PLUS COVER, COVER: PROCESS COLOR. INSIDE: BLACK + 1 PMS, INCLUDES TYPESETTING, COLOR SEPARATION ON COVER, PHOTO REDUCTION/CROPPING, ARTWORK PASTE-UP, COLLATING, FOLDING, STAPLING AND BUNDLING AND DELIVERY TO MAIL HOUSE. PROGRAM CATALOG WILL BE PRINTED 3 TIMES THIS YEAR WITH APPROXIMATELY 40,000 COPIES PRINTED EACH TIME. ATTACHED IS A SAMPLE OF A PROGRAM CATALOG - NEW CATALOGS WILL BE THE SAME TYPE. PRICES TO BE HELD FIRM THRU TERM OF AGREEMENT TERM OF AGREEMENT: THRU DECEMBER 31, 1990. FOR INFORMATION CONTACT JILL DECKER AT: (219) 427-1270. THIS IS A SEALED QUOTATION - ENVELOPES WILL NOT BE OPENED UNTIL THE DATE AND TIME STATED ABOVE. WE WILL NOT ACCEPT ANY LATE QUOTATIONS. ALWAYS RETURN THIS COPY OF THE QUOTATION TO THE CITY PURCHASING DEPARTMENT WHETHER OR NOT YOU ACCEPT/DECLINE TO QUOTE. SEE ATTACHED SHEETS		

TOTAL PRICE_____ DELIVERY_____ F.O.B._____

THIS IS ONLY AN INVITATION TO QUOTE AND NOT AN ORDER. THE ABOVE QUOTES ARE SUBMITTED IN ACCORDANCE WITH THE REGULATIONS ON THE REVERSE SIDE OF THIS SHEET.

SIGNATURE OF BIDDER: Bill Olmstead DATE: 2-7-90

VENDOR 3

Steuben Printing Company

City of Fort Wayne
1 East Main St.
Room 350
Fort Wayne, IN 46802

February 7, 1990
Re: Quote

Description:	Fun Times (Program Catalog)
Quantity:	40,000
Stock:	White 50# Offset All Pages
Size:	8 1/4" X 10 3/4"
Pre-Press:	Full Composition $20.00/Page $320.00 16 Pages
Press:	Four Color Separation on Cover-$650.00 Estimate Black Plus Three Color Cover, Black Plus One Color Remaining Pages.
Bindery:	Stitched and Trimmed Three Sides or Glued and Trimmed Three Sides.
Shipping:	Delivery to Ft. Wayne Mail House
Special Conditions:	Net 30 Days
Price:	Total of All Above: Stitched $5012.00 Glue Bound $4671.00
Presented By:	Bill Olmstead, Commercial Sales Manager

Steuben Printing Company

City of Fort Wayne
1 East Main St.
Room 350
Fort Wayne, IN 46802

February 7, 1990
Re: Quote

Description:	Fun Times (Program Catalog)
Quantity:	40,000
Stock:	35# White Premium Newsprint All Pages
Size:	8 1/4" X 10 3/4"
Pre-Press:	Full Composition $20.00/Page $320.00 16 Pages
Press:	Four Color Separation on Cover-$650.00 Estimate Black Plus Three Color Cover, Black Plus One Color Remaining Pages.
Bindery:	Stitched and Trimmed Three Sides or Glued and Trimmed Three Sides.
Shipping:	Delivery to Ft. Wayne Mail House
Special Conditions:	Net 30 Days
Price:	Total of All Above: Stitched $4010.00 Glue Bound $3669.00
Presented By:	Bill Olmstead Bill Olmstead, Commercial Sales Manager

Steuben Printing Company

City of Fort Wayne
1 East Main St.
Room 350
Fort Wayne, IN 46802

February 7, 1990
Re: Quote

Description:	Fun Times (Program Catalog)
Quantity:	40,000
Stock:	37½# Premium White Newsprint All Pages
Size:	8 1/4" X 10 3/4"
Pre-Press:	Full Composition $20.00/Page $320.00 16 Pages
Press:	Four Color Separation on Cover-$650.00 Estimate Black Plus Three Color Cover, Black Plus One Color Remaining Pages.
Bindery:	Stitched and Trimmed Three Sides or Glued and Trimmed Three Sides.
Shipping:	Delivery to Ft. Wayne Mail House
Special Conditions:	Net 30 Days
Price:	Total of All Above: Stitched $4138.00 Glued Bound $3797.00
Presented By:	Bill Olmstead, Commercial Sales Manager

P.O. BOX 180 / ANGOLA, INDIANA 46703 • (219) 665-3063

Read the first time in full and on motion by Henry, seconded by ____, and duly adopted, read the second time by title and referred to the Committee on Finance (and the City Plan Commission for recommendation) and Public Hearing to be held after due legal notice, at the ~~Council~~ Conference Room 128, ~~City-County~~ Building, Fort Wayne, Indiana, on ____, the ____, day of ____, 19____, at ____ o'clock ____.M.,E.S.T.

DATED: 2-27-90

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Read the third time in full and on motion by Henry, seconded by Talarico, and duly adopted, placed on its passage. PASSED ~~LOST~~ by the following vote:

	AYES	NAYS	ABSTAINED	ABSENT
TOTAL VOTES	9			
BRADBURY	✓			
BURNS	✓			
EDMONDS	✓			
GiaQUINTA	✓			
HENRY	✓			
LONG	✓			
REDD	✓			
SCHMIDT	✓			
TALARICO	✓			

DATED: 3-13-90

Nadeja Eckert
~~SANDRA E. KENNEDY, CITY~~ Deputy CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as ~~(ANNEXATION)~~ ~~(APPROPRIATION)~~ (GENERAL) (SPECIAL) (~~ZONING MAP~~) ORDINANCE ~~RESOLUTION~~ NO. S-57-90 on the 13th day of March, 19 90,

ATTEST

Nadeja Eckert
~~SANDRA E. KENNEDY, CITY~~ Deputy CLERK

SEAL

Charles S. Redd
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 14th day of March, 19 90, at the hour of 11:30 o'clock A.M.,E.S.T.

Nadeja Eckert
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this 23d day of Deputy March, 19 90, at the hour of 5:00 o'clock P.M.,E.S.T.

PAUL HELMKE, MAYOR

DIGEST SHEET

TITLE OF ORDINANCE: Special

S-90-02-11

DEPARTMENT REQUESTING ORDINANCE: Purchasing

SYNOPSIS OF ORDINANCE: An ordinance approving the award of Reference No. 4280 for the printing of program guides for the Parks Department for 1990.

EFFECT OF PASSAGE: Program guides are used to inform the public about classes, programs, events and activities offered.

EFFECT OF NON-PASSAGE: The public would not know about most of the classes, programs and events offered by the Park Department.

MONIES INVOLVED: Park Department 121-121-R410-4331
Stuben Printing $15036.00+/-

PRICE AGREEMENT: YES

PURCHASE ORDER:

SOURCE OF FUNDING: Park Department

PRIOR APPROVAL: Yes DATE: February 27, 1990
(IF APPLICABLE)

BILL NO. S-90-02-11

REPORT OF THE COMMITTEE ON FINANCE

THOMAS C. HENRY, CHAIRMAN
DONALD J. SCHMIDT, VICE CHAIRMAN
BRADBURY, BURNS, GiaQUINTA

WE, YOUR COMMITTEE ON FINANCE TO WHOM WAS REFERRED AN (ORDINANCE) ~~(RESOLUTION)~~ approving the awarding of Reference #4280 by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and STUBEN PRINTING for the Park Department

HAVE HAD SAID (ORDINANCE) ~~(RESOLUTION)~~ UNDER CONSIDERATION AND BEG LEAVE TO REPORT BACK TO THE COMMON COUNCIL THAT SAID (ORDINANCE) ~~(RESOLUTION)~~

DO PASS	DO NOT PASS	ABSTAIN	NO REC
Thomas C. Henry			
Donald J. Bradbury			
Sandra E. Burns			

DATED: 3-13-90.

Sandra E. Kennedy
~~City~~ Clerk
Deputy